

Southwest Iowa Renewable Energy

Job Title: SAFETY MANAGER
Supervisor: Plant Manager
FLSA Status: Full-Time Salaried

SUMMARY

Oversee the Plant Safety Program while continually training and monitoring plant personnel. Ensure facility compliance at all times through supporting a Safe Work culture. Individual assigned to this management position will be responsible for the record keeping and budgetary constraints for this area.

ESSENTIAL RESPONSIBILITIES & DUTIES

1. Oversee the Plant Safety programs – PSM, PHA, Safety committee.
2. Ensure compliance with all state and federal mandates as they pertain to the Safety.
3. Ensure that adequate safety policy information and MSDS information is updated.
4. Submit completed Purchase Requisitions to the Plant Manager for approval.
5. Provide safety training and ensure that all plant personnel's training records are maintained.
6. Develop and provide contractor training programs.
7. Perform weekly rounds of plant site work with General or Plant Manager to resolve any safety issues.
8. Maintain files of all completed training programs by employees at the plant.
9. Maintain current certificates of insurance for all subcontractors.
10. Oversee the investigation and required reporting of all injuries of associates and contractors.
11. Monthly budgets for safety department.
12. Perform quarterly and monthly safety audits.
13. Develop and work with local Emergency Response teams to plan for all possible disasters.
14. Participate in industry groups that pertain to Safety. (i.e. – OSHA)
15. Implement and maintain an effective injury management system.
16. Ensure an effective ERP/EAP and SSP plans are in place with frequent and accurate training associated.
17. Maintain proper inventory levels for all safety equipment, while ensuring all equipment functions properly and is updated as needed.
18. Other duties as may be assigned to accomplish the safe and timely operations within the plant.

QUALIFICATIONS

1. Excellent written and verbal communication skills.
2. Ability to work well with others and ability to work independently.
3. Exemplify the high standards necessary to accomplish the goals of the Company.
4. Strong computer skills.

Education and Experience

1. 5 years previous experience and/or education in a reliability role within operation facilities
2. Bachelors degree in an area associated with maintenance and /or engineering preferred
3. OSHA 10 & 30 hour required training – certificates

Certificates, Licenses, Registrations

Individual is expected to participate in groups and/or associations that pertain to the job responsibilities.

Physical Demands

50 lbs

We offer a competitive salary commensurate with experience and a comprehensive benefits package. Qualified applicants must send a resume, completed SIRE application package (available on www.sireethanol.com) and references to:

Southwest Iowa Renewable Energy
Attn: Human Resources
10868 189th St
Council Bluffs, IA 51503
Fax: 712-366-0394