

Job Title: Logistics Manager
Department: Plant Operations
Supervisor: Plant Manager
FLSA Status: Full-Time, Exempt

Summary

The Transportation Manager will monitor all aspects of SIRE's distribution center that affects quality of service and transportation expense. The Manager is the primary liaison for all issues involving truck and rail carrier activities at the plant site. Communicates directly with ethanol marketing contractors, corn procurement suppliers, and distiller's grains marketing supplier on all transportation related issues requiring deviation or alteration from any policies or guidelines established by the company.

Essential Responsibilities and Duties

1. Maintain compliance with all federal, state, and local transportation regulations.
2. Insure customer service mandates are strictly adhered to by all carriers.
3. Maintain and develop effective transportation cost control measures.
4. Audit and approve all transportation related invoices.
5. Insure all carrier routings are in accordance to corporate guidelines.
6. Train and educate staff on latest transportation policy and operations.
7. Hires, orients, trains, evaluates, recommends pay increased and develops associates. When necessary carries out disciplinary actions of recommends termination of employment.
8. Monitor and adjust delivery windows when necessary to maximize on time performance.
9. Visit stores at regular intervals to acquire information in store, carrier and distribution center performance.
10. Oversee the procurement of backhaul, third party or otherwise, for fleet operations.
11. Manage employee and fleet schedules.
12. Monitor and adjust batch plan as necessary to optimize loading/unloading processes.

Qualifications

- Excellent written and verbal skills.
- Ability to handle multiple tasks.
- Ability to work well with others and work independently.
- Exemplify the high standards necessary to accomplish the goals of the Company.

Education and Experience

- Bachelors Level Degree or equivalent experience
- Working knowledge of computer systems. Both personal computer and mainframe applications.
- Requires knowledge and understanding of DOT regulations. Transportation of freight and hazardous materials.
- Understanding of dedicated, private and contract carrier fleet operations and regulations.
- 5 to 10 years related experience.

Physical Demands

Ability to lift and/or move up to 50lbs
Ability to climb stairs and ladders
Ability to work in outside conditions and adverse weather
Walking
Standing

Working Environment

While performing the duties of this job, the employee is regularly exposed to work near moving mechanical parts.

The employee is regularly exposed to dusty conditions.

The employee is regularly exposed to high noise environments.

The employee is regularly exposed to outside weather in all conditions.

The employee will regularly be exposed to chemicals used in the process.